



BSG LANDSCAPE & CONSTRUCTION PTE LTD

2 Yishun Industrial Street 1 #03-29 Northpoint Bizhub Singapore 768159

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Company / GST Registration No: 200308658W

Hiring Policy

Objective

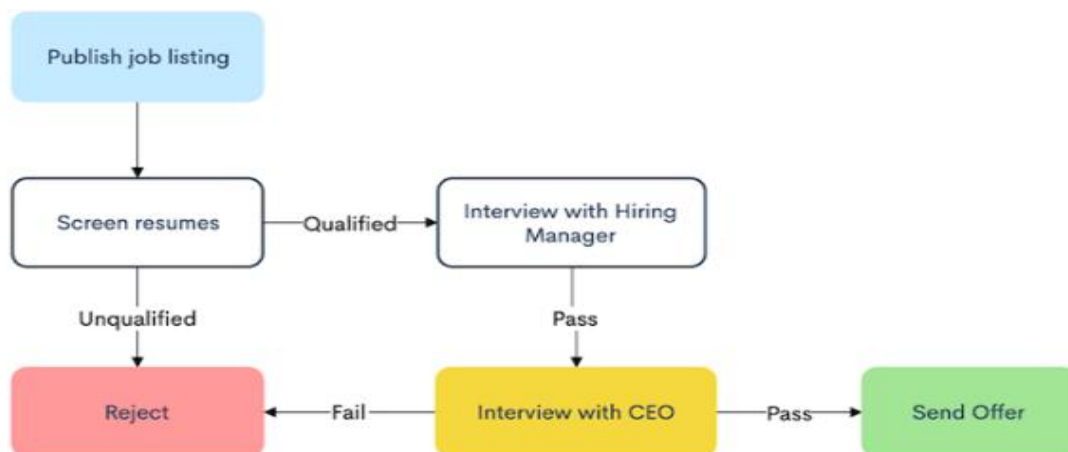
BSG Landscape & Construction Pte Ltd believe that hiring qualified individual to fill positions contributes to the overall success of the company. Each employee is hired to make significant contributions to BSG Landscape & Construction Pte Ltd. In hiring the most qualified candidate for positions.

Process & Procedures

Personnel requisition must be completed to fill BSG Landscape & Construction Pte Ltd positions. Requisition must be initiated by the department supervisor / manager, approved by top management, and forwarded to the human resource (HR) department.

Personnel requisitions should indicate the following:

- Position title
- Position working hours / shifts
- Exempt or non-exempt status of the position
- Essential job functions, qualifications, and Job description
- Any special recruitment advertising instructions.



Bryan Guay / Director

BSG Landscape & Construction Pte Ltd